



GOVERNMENT OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER  
HOJAI ::: SANKARDEV NAGAR

No. ECF- 87120/

Dated: the 27<sup>th</sup> February, 2024.

**ADVERTISEMENT**

In pursuance of notification no. IT.206830/4, dated: 27<sup>th</sup> February, 2024 of the Information Technology Department, Government of Assam, the District Commissioner cum Chairman, District e-Governance Society (DeGS), Hojai invites applications from the eligible Indian citizen and permanent resident of Assam for the following posts under the DeGS, Hojai on contractual basis initially for a period of 11 (eleven) months.

SI No.	Name of the Post	No. of post	Monthly fixed remuneration
1	District Project Manager (DPM)	01 (one)	Rs. 22,000.00 P.M.
2	District Technical Support Staff (DTSS)	02 (two)	Rs. 14,000.00 P.M.

The details of qualification requirement, age requirement, selection procedure, application process are placed at **Annexure-I**.

*-sd-*  
District Commissioner, Hojai  
cum  
Chairman, DeGS, Hojai.  
Date: 27-02-2024.

Memo No. ECF- 87120/  
Copy to:

(A)

1. The Addl. Chief Secretary to the Government of Assam, Information Technology Department, Dispur for favour of kind information.
2. The Director, Directorate of Information Technology, Electronics and Communication (DITEC) for favour of kind information.
3. The i/c, DIPRO, Hojai for information. She is requested to wide publicity of the advertisement through at least 3(three) nos. of local newspapers.
4. The DIO, NIC, Hojai for information. He is requested to upload of this advertisement at the District website (<https://hojai.assam.gov.in>).
5. All Members of the District Committee for recruitment of DPM & DTSS under DeGS, Hojai for information.
6. Office copy.

*Dr. 27/2/24*  
District Commissioner, Hojai  
cum  
Chairman, DeGS, Hojai.  
**District Commissioner**  
Hojai

# Annexure-I

## 1. Introduction

The Sugam e-District project was formally launched on 21<sup>st</sup> September, 2015 for online delivery of a number of citizen services. The Information Technology Department, Government of Assam was the nodal department for the project and Assam Electronics Development Corporation Ltd. (AMTRON) was the State Designated Agency (SDA) for the project. M/S Medhassu e-Solutions (Ind) Pvt. Ltd. & M/S Terracis Technologies Ltd. (formerly known as M/S IL&FS Technologies Ltd.) were selected in consortium as the System Integrator (SI) for the project.

The District Project Managers (DPMs) and the District Technical Support Staff (DTSS) were recruited by M/S Medhassu e-Solutions (Ind) Pvt. Ltd. on contractual basis to be deployed across the state. Later on, the same manpower had been taken over by M/S Terracis Technologies Ltd.

As the Sugam e-District project has been subsumed under the Right to Public Service (RTPS) project, the contract with the aforementioned System Integrator had expired on 30<sup>th</sup> June, 2022.

In pursuance of request of the District Administrations across the state, the Hon'ble Cabinet had approved 1 (one) post of DPM and 2 (two) posts of DTSS against each district in the state for contractual appointment under District e-Governance Society (DeGS).

## 2. Academic Qualification, Experience and Age Requirement

### 2.1 Academic Qualification & Experience

Sl No.	Name of the post	Minimum academic qualification	Work experience
1	DPM	Graduate in any discipline with working knowledge of computer	Minimum 2 (two) years of experience of working in IT field under District Administration/State Govt./Central Govt. and having knowledge of computer operations.
2	DTSS	10+2 passed with diploma in IT	Minimum 1 (one) year of experience of working in IT field under District Administration/State Govt./Central Govt.

### 2.2 Age

- ❖ The maximum age for applying for the post of DPM & DTSS shall be 41 years as on 1<sup>st</sup> January, 2024.
- ❖ This age limit shall be relaxed for the applicant who has been serving for similar position under that or any other District Administration, by numbers of years served upto a maximum of 8 years

## 3. Duration of Assignment

The initial contract of DPM & DTSS shall be for 11(eleven) months. The duration of contract may be extended for next term based on satisfactory performance & good conduct evaluated on 10<sup>th</sup> of every on-going contract period.

#### 4. Work Location

- ❖ The primary work location for DPM shall be Office of the District Commissioner, Hojai and the incumbent may be required to provide services across the district.
- ❖ The DTSS shall be required to provide technical support at Sub-District Offices and Revenue Circle Offices or as required by DeGS, Hojai.

#### 5. Selection Criteria

- ❖ There shall be a written exam followed by personal interview for both DPM & DTSS posts separately.
- ❖ In the written exam, 50 nos. of multiple choice questions shall be asked comprising total of 50 marks from topics: General Awareness, Quantitative Aptitude, Reasoning and Knowledge of Computer Systems.
- ❖ The personal interview shall be of total of 50 marks and the final selection of the candidate shall be done based on the summation of the marks obtained in written exam and the personal interview (out of 100).
- ❖ For the candidates who has been serving in similar position under any District Administration across the state, 2 (two) marks shall be awarded for each year service offered upto maximum 16 marks in the personal interview for a maximum experience period of 8 years.

#### 6. How to Apply

- ❖ Interested candidates are required to download and submit application form as per the format placed at the bottom of this annexure along with self-attested copies of minimum educational qualification, experience and any other document related to diploma in IT.
- ❖ The application form along with the requisite documents may be submitted through **E-mail** to [dchojai@gmail.com](mailto:dchojai@gmail.com) or at the Room No. 34, First floor of Office of the District Commissioner, Hojai.
- ❖ The last date of submission of application is 03<sup>rd</sup> March, 2024 Midnight. No applications will be entertained after the last date of submission.

#### 7. Time, Date & Venue of Exam & Personal Interview

Sl No	Name of the Posts	Time & Date of Written Exam	Time & Date of Personal Interview	Venue of the Written Exam & Personal Interview
1	DPM	10:00 AM	11:00 AM	O/o the District Commissioner, Hojai
2	DTSS	07 <sup>th</sup> March, 2024	09 <sup>th</sup> March, 2024	

#### N.B.

1. Shortlisted candidate list for appearing in written exam and personal interview will be published in the District website <https://hojai.assam.gov.in> and on the Notice Board of Office of the District Commissioner, Hojai (Ground floor).
2. No TA/DA will be provided to the candidates for the interview.
3. The decision of the Selection Committee will be final and binding.
4. The candidature will be cancelled forthwith, if any kind of fraudulence/discrepancy regarding any information/documents submitted by the candidate is established by the appropriate authority at any point of time.

## Application form for the Post of DPM & DTSS under DeGS, Hojai

Name of the Post Applied for : DPM / DTSS

Place  
Passport  
Size Photo

### Personal Profile

<b>Personal Profile</b>			
Name of the Candidate			
Father's Name			
Mother's Name			
Date of Birth (DD/MM/YYYY)		Gender (Male/Female)	
Present Address	Village/Ward No./House No. etc.		
	Post Office		
	Police Station		
	District	State	PIN
Permanent Address	Village/Ward No./House No. etc.		
	Post Office		
	Police Station		
	District	State	PIN
Contact No.			E-mail ID:

### Educational Profile

Educational Qualification	Board/University	Percentage/CGPA	Year of Passing
10th/HSLC			
12th/HS			
Graduation			
Other			

### Professional Profile

Name of the Organisation	Designation	Key Responsibilities	Duration (Start Date & End Date)
Organisation 1			
Organisation 2			
Organisation 3			

**Declaration:** I, hereby declare that the above information is true to the best of my knowledge. If any discrepancy is found, my candidature to the applied position may be forfeited anytime.

(Signature of the candidate)